

# INVITATION FOR TECHNICAL AND FINANCIAL BIDS FOR TETFUND PROJECTS NASARAWA STATE UNIVERSITY, KEFFI

## (A.) Preamble

The Federal Government of Nigeria allocated funds through Tertiary Education Trust Fund (TETFund) for programme upgrade, projects maintenance and Entrepreneurship Development. The Nasarawa State University, Keffi therefore invites interested, competent and reputable companies to make submission for technical and financial bids in respect of year 2013, 2014, 2015 and 2016 (merged) TETFUND interventions.

## (B.) Projects

<b>Lots</b>	<b>Project Title</b>	<b>Location</b>
LOT 1	Construction and Furnishing of Faculty of Environmental Sciences	Keffi
LOT 2	Construction and Furnishing of ICT Centre	Keffi
LOT 3	Construction and Furnishing of Central Library – Phase II	Keffi
LOT 4	Construction and Furnishing of Staff Office Complex	Lafia
LOT 5	Construction and Furnishing of Twin Laboratory Complex	Lafia
LOT 6	Construction and Furnishing of Centre for Physical Planning and Sustainable Development	Keffi
LOT 7	Construction and Furnishing of Moot Court	Keffi
LOT 9	Renovation of Selected TETFund Projects	Keffi
LOT 8	Renovation of Laboratories	Keffi
LOT 10	Construction and Equipping of Incubation Centre	Keffi

## (C.) PRE-QUALIFICATION CRITERIA

Prospective contractors are expected to submit documents for the pre-qualification (Technical Bid)

(a.) Evidence of Registration with Corporate Affairs Commission (CAC).

(b.) Evidence of Tax Clearance Certificates for the last three (3) years (2014 – 2016)

(c.) Evidence of compliance and remittance with the provisions of the Pension Reform Act, 2004 (note that only 2017 OENCOM Certificate will be accepted).

(d.) Evidence of compliance with the provisions of the Industrial Training Fund Amendment Act as stipulated in section 6(1) – (3).

(e.) Evidence of current certificate of registration with Bureau of Public Procurement (BPP) or copy of Interim Registration Report (IRR) as provided in part II section 5)a) of Public Procurement Act 2007.

(f.) Evidence of certificate of compliance with the provisions of the Employee Compensation Act 2010 issued by the Nigerian Social Insurance Trust Fund.

(g.) A declaration or sworn affidavit including the following;

(i.) That all documents submitted are genuine and verifiable

(ii.) That none of the Directors have been convicted in any court for any criminal offence including fraud or financial impropriety.

(iii.) That no offence of Nasarawa State Polytechnic, Keffi who is a former or present Director, shareholder or has any pecuniary interest in the company.

(iv.) That the company does not at the time of this bid have any existing loan or financial liability with a bank or other financial institutions or third party that is classified as doubtful, non-performing, bad or whose repayment portion has been outstanding for the last three (3) months.

(h.) Comprehensive Company profile indicating technical (Architect, Structural, Mechanical, Electrical Engineers, Bidders and Quantity Surveyors) and administrative staff strength , CVs stating phone numbers, academic and professional qualifications including photocopies of certificates and years of experiences of key personnel available for the project. The CVs of staff should include one passport photograph endorsed by the technical staff and the Chief Executive Officer. The technical staff should be registered with ARCON, COREN, CORBON and OSRBN respectively.

(i.) Evidence of relevant verifiable experiences on similar projects (minimum of three {3}) in Nigeria over the past five (5) years indicating cost, duration of execution. Practical completion certificates as well as award letters.

(j.) Reference to three (3) major projects giving names, addresses and telephone numbers of contact persons from the client.

(k.) Evidence of social responsibility in terms of endowment, sport or TETFund contribution.

(l.) Evidence of VAT Registration and Remittance.

(m.) Evidence of company Annual Returns to the CAC for the immediate past three (3) years (2014 – 2016)

(n.) A letter of financial relevance from a reputable bank and consent to allow for verification with bankers.

(o.) Annual Turnover of 100% of the bid sum.

(p.) Bid security of 2 % from a reputable bank for Lots 1 – 7.

(q.) Evidence of Registration with Special Control Unit Against Money Laundering.

(r.) Evidence of Registration with Financial Reporting Council of Nigeria (FRCN).

**Note:**

Failure to provide any of C (a-g) will automatically disqualify the bidder.

**(D.) COLLECTION OF TECHNICAL ANF FINANCIAL BIDS DOCUMENTS AND OPENING**

Prospective Contractors are to collect Financial Bids from the Registrar, Nasarawa State University, Keffi upon the presentation of receipt of non-refundable fee of ₦10,000.00 (Ten Thousand Naira Only) to NSUK Main Account (00145139929) domiciled with Diamond Bank, Keffi. Bidders are requested to submit their documents sealed and clearly marked in separate envelopes “Technical and Financial Bid for the specific LOT” and both should be enclosed in a sealed envelope. Name, Telephone Number and Mailing Address of the Bidding Entity should also be clearly stated on the reverse side of the envelope and addressed to:

**The Registrar,**

**Nasarawa State University,**

**P.M.B. 1022,**

**Keffi, Nasarawa State.**

The documents should be dropped in the Tenders Box in the Office of the Registrar, Nasarawa State University, Keffi **not later than six (6) weeks from the date of this publication i.e. January 22<sup>nd</sup>, 2018.** Submissions shall close at 12noon same day.

### **(E.) OPENING OF BID DOCUMENTS**

(i.) The Technical Bids are scheduled to be opened during a public opening ceremony on the same date at 12noon on the 22<sup>nd</sup> January, 2018 at the Senate Chamber of Nasarawa State University, Keffi. Only the companies that are pre-qualified shall be invited to the opening of the Financial Bids on **13<sup>th</sup> February, 2018.**

(ii.) All prospective contractors are invited to public opening and to bring thereafter relevant original documents for sighting.

### **(F.) ADDITIONAL INFORMATION**

(i.) The university may verify any or all claims made by applicants and shall disqualify any company whose claims are found to be false in addition to other sanctions that may be deemed necessary.

(ii.) Bidders who have worked for the university and have any record of poor performance, abandonment, termination and prolonged contract execution period need not apply.

(iii.) All submission pages must be duly initialled by the company.

(iv.) One (1) hard copy (Financial and Technical) and one (1) soft copy of profile are to be submitted.

(v.) Tenderers shall not be awarded more than one contract.

(vi.) The University may carry out post qualification exercise in line with BPP Act 2007 to further determine eligibility of the companies after evaluation of tenders.

**PLEASE NOTE THAT:**

(i.) Submission of Tender documents to the Nasarawa State University, Keffi is neither a commitment nor an obligation to award of contract to any contractor or his agent.

(ii.) Nasarawa State University, Keffi reserves the right to reject any or all documents submitted at any time prior to pre-qualification or acceptance if the above stated procedure is not followed.

(iii.) Nasarawa State University, Keffi reserves the right to cancel the procurement proceedings at any stage in the public interest without incurring any liability to any firm.

(iv.) Arrange your pre-qualification documents for submission as it appears in the advert.

(v.) Failure to comply with any of the above mentioned instructions may lead to outright disqualification.

**Signed:**

**Bala I. Ahmed II,** mnim, fcai, fcim

**Registrar & Secretary to the Council**